



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

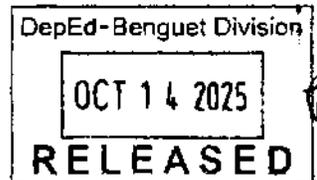
12 October 2025

DIVISION MEMORANDUM

No. 458, s 2025

**3rd Quarter Division Program Implementation Review and (DPIR) and 2nd
Phase of Division Annual Implementation Plan (DAIP) Workshop**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Division Personnel Concerned



1. As part of its regular evaluation of the effectiveness of current programs, identification of areas for improvement, and strategically planning its activities to ensure the efficient achievement of organizational goals, SDO Benguet will hold the **3rd DPIR and 2nd Phase of DAIP Workshop on October 23-24, 2025**, at the **Adivay Hall**.
2. For the quarterly report, the usual DPIR template will be used.
3. Participants are the division, section, and unit heads who also compose the Division Planning Team (enclosure 1).
4. Meals and snacks will be provided while transportation expenses of participants coming from the schools will be charged against school MOOE or other local funds.
5. This memorandum serves as Authority to Travel on official business of the identified participants.
6. For guidance and dissemination.


ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director and
Concurrent Officer In-charge
Office of the Schools Division Superintendent



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35. Milbert Cocoy	Public School District In-charge
36. Linda Tambic	OIC- Public School District In-charge, Tublay
37. Lucio B. Alawas	Chief Education Program Supervisor, SGOD
38. Ceasar B. Luma-Ang	EPS, Programs & Projects
39. Jeanette I. Kiong	Planning Officer III
40. Corazon C. Quipot	Senior Education Program Specialist
41. Joven B. Agtani	Education Program Specialist 2
42. Arvin M. Doman	Senior Education Program Specialist
43. Lorna M. Yaco	Education Program Specialist 2 & Info Officer
44. Nerissa I. Barbosa	Project Development Officer II (DRRM)
45. Xylene Grail D. Kinomis	Senior Education Program Specialist
46. Arnel Billy G. Lim	Education Program Specialist 2
47. Murphy Liswid	Project Development Officer I
48. Melba T. Himmoldang	Engineer III
49. Mikee Laine A. Decaran	Medical Officer III
50. Shodee Bolayo	Dentist
51. Roselle Kristine D. Waguís	Nurse II
52. Daniel Peredo	SP II
53. Stephen P. Bulalin	Senior Education Program Specialist
54. Jenny Backian	Secretariat
55. Charmaine Nonog	Secretariat



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Enclosure 2: Activity Matrix

Activity	Time	Person In-charge
Day 1		
Preliminaries	8:30 am- 8:45 am	Secretariat
Presentation of Participants	8:46 am- 9:00 am	Secretariat
Welcome and Opening Remarks/ Message	9:01 am- 9:30 am	Samuel T. Egsaen, Jr. Assistant SDS
Message		Estela P. Leon- Cariño Regional Director and Concurrent OIC- SDS
Presentation of 3 rd Quarter Accomplishment Reports and Catch-up Plans for the 4 th Quarter	9:31 am- 12:00 nn	SGOD, OSDS
Presentation of 3 rd Quarter Accomplishment Reports and Catch-up Plans for the 4 th Quarter	1:00 am- 2:30 pm	CID
Presentation of Budget Utilization Report and other financial matters	2:30 am- 5:00 pm	Florabel E. Buclay
Day 2		
Presentation/ Review / Finalization of DAIP		
a) GASS	8:00 am- 4:30 pm	DPT
b) HRD		Xylene Grall D. Kinomis
c) SEF		Lorna M. Yaco
Ways forward and Closing Program	4:30pm- 5:00pm	



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